

HOMEOWNER SITE PREPARATION CHECKLIST

Before the scaffold team arrives - practical things that prevent damage, delays and disputes.

BEST PRACTICE: TAKE PHOTOS BEFORE ERECTION - CLIENT AND SCAFFOLDER



1 CHECK THE AREA WHERE THE SCAFFOLD WILL STAND

- ☐ Keep the area reasonably clear so the scaffold can be erected safely.
- ☐ Tell us about basements, cellars, drains, soft ground, recently laid paving or other known conditions below or around the proposed base.
- ☐ The scaffolding contractor must still assess the support and use suitable base plates, sole boards or other measures where required.



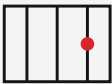
2 CLEAR OBSTACLES BEFORE ERECTION DAY

- ☐ Move garden furniture, bins, pots, toys and other loose items away from the work area.
- ☐ If shrubs, branches or plants prevent safe erection, agree in advance what needs trimming or removing - do not wait until the team is on site.
- ☐ Tell us if anything must not be moved, cut, leaned on or loaded.



3 PHOTOGRAPH THE PROPERTY BEFORE WORK STARTS

- ☐ Take clear photos of paving, walls, roofs, windows, terraces, gardens and neighbouring areas close to the scaffold.
- ☐ We recommend the scaffolding company also records the condition where there is a realistic risk of later disagreement.
- ☐ Photos help both sides distinguish existing damage from anything that may happen during the works.



4 ACCESS, NEIGHBOURS & RESTRICTIONS

- ☐ Make sure gates, side passages and agreed access routes are available on erection and dismantling days.
- ☐ If a neighbour's land or access may be required, deal with permission before the scaffolders arrive.
- ☐ Tell the scaffolding company about parking, loading, restricted hours or areas that cannot be used.

ONE RULE THAT SAVES MOST PROBLEMS

If the site, access or property condition is different from what was quoted or visited, tell the scaffolding company before erection day.

General guidance only. The scaffolding contractor remains responsible for assessing and safely carrying out scaffolding work under its control.